



Chairman-William Gleason

Recreation Complex: 1 Drake Lane So. Toms River, NJ 08757  
732-349-0403 732-505-3243 WG@STRNJ.COM

### BUILDING USE AGREEMENT

Individual/Organization \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Alternate contact #'s \_\_\_\_\_

Event date \_\_\_\_\_ Time (in)(including set-up) \_\_\_\_\_ (out) \_\_\_\_\_

Purpose \_\_\_\_\_ Expected # of attendees \_\_\_\_\_ (fire regulation limit is 100 persons)

Live entertainment (y/n) \_\_\_\_\_ Food (y/n) \_\_\_\_\_ Tables/chairs needed (y/n) \_\_\_\_\_

#### FEE SCHEDULE – (circle all that apply)

> All fees must be paid in advance <

*Single Use-Resident	\$75.00	* Non-Resident	\$150.00
*Round Tables	\$25.00 (additional)	* Kitchen	\$25.00 (additional)
*Clean-up deposit	\$75.00 (refundable upon inspection/due at start of event)		
*Optional Clean-up Fee	\$150.00		

TOTAL DUE \$ \_\_\_\_\_ PAYMENT RCVD \$ \_\_\_\_\_ DEPOSIT RCVD Y / N \_\_\_\_\_

#### WAIVER OF LIABILITY/INDEMNITY AGREEMENT

- By my signature below:
- \*I acknowledge that I have received the BUILDING USE RULES & REQUIREMENTS;
  - \*I and the group I represent understand and agree to abide by the terms & conditions of same;
  - \*I affirm that I and the group I represent will not hold the Borough of South Toms River, the STR Recreation Commission, their officers, staff, or members responsible for any injury or accident incurred by any attendee of and/or participant in the above event;
  - \*I agree to reimburse the Borough of STR for any damage, breakage, or repair costs arising from my use of the building.
  - \*I affirm that all above information is true & accurate to the best of my knowledge.

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_

Printed name of above \_\_\_\_\_ Phone # \_\_\_\_\_

Signature of Borough Representative \_\_\_\_\_ Date \_\_\_\_\_

Return to Borough Hall 144 Mill St. STR.NJ 08757 IN A SEALED ENVELOPE ADDRESSED TO STRRC Attn: Mr Gleason